

# CUMBERLAND COUNTY RADIO CONTROL CLUB

CONSTITUTION AND BY-LAWS

AMA #0626

3/2/2024

Amended March 2024



## PREAMBLE

We, the Cumberland County Radio Control Club to promote the welfare of our hobby of flying model aircraft, do hereby bind ourselves together in a Club, and adopt the following constitution and bylaws for the guidance and government of the Club in its relations with our members and general public.

## ARTICLE 1: NAME

This Club shall be called **CUMBERLAND COUNTY RADIO CONTROL CLUB**.

## ARTICLE 2: OBJECTIVES

To promote interest in model aviation in a safe, insured manner and to further by all proper means the promotion, construction, and operation of radio-controlled model aircraft and other similar devices, and giving and conducting of meetings for instruction, demonstration, competition, and entertainment. The Club will support and promote the development of an interest in Model Aviation in the Community.

## ARTICLE 3: MEMBERSHIP

**Regular Member:** Membership is open to all persons who have a sincere interest in building and/or flying model aircraft. All persons accepted for membership shall abide by the Constitution and Bylaws.

### **Regular Member with Flying Privileges**

- Be a member of the Academy of Model Aeronautics (AMA)
- Have passed and possess a Trust Certificate
- Have a FAA drone registration number that is affixed to his plane/planes.

**Junior Member:** An individual under the age of 19, who is interested in the building and/or flying of model aircraft, may become a member through the sponsorship of a Regular Member. The Junior member must meet the same requirements as a regular member to have flying privileges. The Club will encourage and support the interested youth of our community who wish to become involved in the hobby of Model Aircraft. Junior members will be subject to all the rules, regulations, and privileges of Regular Members. Junior Members must be accompanied by an adult Regular Member with proficient flying skills who will serve as a coach. When the Junior Member has developed proficient flying skills, as determined by the Club Safety Officer or a Club Check Pilot, he may fly without the assistance of a coach but must be accompanied by an adult when at the field.

### **ARTICLE 4: OFFICERS**

The Officers of the Cumberland County Radio Control Club shall consist of President, Vice-President, Secretary, and Treasurer. A single member may serve as both the Secretary and Treasurer upon approval of a majority of members present at the time of election of Officers. The duly elected Officers shall appoint a Club Safety Officer and a Club Field Marshall.

A) Nomination of candidates for Officers for the next year will be made at the November meeting.

B) Election of all officers shall be held at the regularly scheduled meeting in December, and they shall assume their duties on January 1. They shall serve for one (1) year, or until disqualification, resignation, or death. Disqualification can only be decided by a 2/3 vote of the members present at a special meeting called for the specific purpose of determining the disqualification of an officer.

C) In the event of prolonged sickness or forced absence of any officer and, if such officer's presence is necessary to carry on the Club's business, the

President may appoint someone to temporarily assume the duties of the absent officer. The acts of any duly appointed or elected temporary official shall be as binding as those of the regularly elected officers.

## **ARTICLE 5: DUTIES OF OFFICERS**

**President:** The President shall preside at all meetings of the Club. He shall appoint all committees and serve as a member of any committee which he may appoint and on which he considers it necessary or beneficial to the club for him to serve. The President will also appoint a member of the Committee to serve as Chairman who will report on the actions of the Committee to the President. The President shall approve all bills to be paid by the Treasurer.

**Vice President:** The Vice President shall preside in the absence of the President and perform all other duties of the President during the President's absence.

**Secretary:** The Secretary shall record the minutes of each meeting, the reports of each committee, do all necessary correspondence, and at the regular meetings shall read said minutes and correspondence. At the expiration of his term of office, he shall turn all Club records over to his successor.

**Treasurer:** The Treasurer shall collect all fees, dues, assessments, or any other moneys due the Club and give receipts thereof. He shall keep proper records of all receipts and disbursements, and these shall be always available for inspection of other Officers or members of the club. The treasurer may pay with the President's approval club expenses up to \$250.00 without prior approval by vote of the membership. All funds shall be kept in a local bank selected by the President and Treasurer. Such bank account shall be under the name of **CUMBERLAND COUNTY RC CLUB**. If the Club does not always have a sufficient level of moneys on hand to maintain a bank account in its own name, the officers will determine an appropriate alternative and report such to the general membership. The treasurer will have a Debit Card issued by the Bank to cover club expenses that require payment by Debit Card.

The Treasurer shall give a report on the receipts, expenditures, and fund balance at each monthly meeting of the general membership. Upon expiration of the Treasurer's term office, he will turn all financial records and moneys on hand to his successor.

**CLUB SAFETY OFFICER:** This Officer shall be appointed by the elected officers of the Club. The individual selected as Safety Officer shall be mature, have significant experience in building and flying radio-controlled model

airplanes, and be able to articulate his knowledge to a group or on a one-to-one basis. Duties shall include the following:

1. Pre-flight inspection of new aircraft.
2. Pre-flight inspection of repaired aircraft
3. Analyze crashes to determine cause.
4. Prepare a set of rules to provide for the safety of personnel and equipment at the flying field.
5. Enforcement of AMA Safety Code.
6. Prevent individuals from flying if their conduct or aircraft does not meet safety standards.
7. Supervise the spectator and/or pit area to promote safety of personnel and equipment.
8. Supervise the flight line and maintain frequency control.
9. Know telephone number and shortest route to hospital, police and fire department.
10. Maintain appropriate type of fire extinguisher at flying field.
11. Know the members who are qualified in first aid, CPR, etc.
12. Review safety rules and practices with members from time to time at a regular club meeting.

The Safety Officer may request the assistance of other Club members in carrying out his responsibilities.

**CLUB FIELD MARSHALL:** This Officer shall be appointed by the elected officers of the Club. This officer must be able to effectively communicate with individuals in a calm and reasonable manner. Duties of this officer include:

1. Supervision of field, parking, flight line, etc.
2. Greet new members and visitors at the field to explain RC flying and how one becomes involved in the sport.
3. Effectively deal with disruptive non-flyers who may come to the field.
4. Know phone numbers of police authorities and local hospitals in event of emergency.

5. Help maintain pit area and field in a neat and clean condition and direct member and visitors to proper locations for vehicle parking.
6. Other duties that may arise from time to time to maintain the flying field in a safe and orderly condition for the enjoyment of all members and guests.
7. The Field Marshall may request the assistance of other Club members in carrying out his responsibilities.

## **ARTICLE 6: DUES, FEES AND ASSESSMENTS**

**Regular Members:** Annual dues shall be determined at the December meeting for the following calendar year and approved by a majority of members in attendance. The Treasurer shall present a report of the Clubs financial status and make a projection of moneys needed for the ensuing year, including costs of field maintenance and any improvements as well as other expenses which are the responsibility of the Club

Member dues for the calendar year are to be paid in December. Members not in attendance at the December meeting will be sent a statement of dues with payment to be made before January 31

If dues are not paid by January 31, the Treasurer will send a notice of delinquent dues and the member will be dropped from active membership and placed on an inactive list. All use of the flying field and any other Club facilities will be forfeited. Should the member wish to be reinstated in the future, he/she may do so by payment of full dues for the current year.

Any new member joining the club after January of that year will be prorated at \$6.00 a month for the remainder of that calendar year. After the pro-rated year, their dues will be payable in December of that year for the forth coming year.

Special assessments and other fees may be needed from time to time to meet unforeseen expenditures of the Club. The need for such assessments and fees will be presented to the members in attendance at a regular or special meeting called by the President. A quorum vote is required to approve the assessment or fee. Such assessments or fee will be due immediately and all members not in attendance at the meeting will be notified by the Treasurer. The assessment and/or fee is to be paid within 30 days of receipt of notice by the Treasurer.

**Junior Members:** Dues for Junior Members will be \$10 per year.

## **ARTICLE 7: GUESTS & VISITORS**

A guest of a Club member may fly a total of three times at the flying field without paying any dues or fees. The guest must meet the requirements for a **Regular Member with Flying Privileges**. After three visits, the individual must become a member and pay the required dues. Guests of members who are not flying a model are not restricted to the visitation limit of three times.

## **ARTICLE 8: PLACE AND TIME OF MEETINGS**

The place and time of regular meetings shall be determined by the members present at a regular scheduled meeting. A simple majority vote will prevail.

## **ARTICLE 9: RULES OF ORDER**

Roberts Rules of Order shall be the guide to the parliamentary procedures for conducting meetings of the Club unless specifically changed by this Constitution and By-laws.

## **ARTICLE 10: ORDER OF BUSINESS**

The following items of business shall be covered at all regular meetings.

1. Call to order by the President
2. Reading of Minutes of previous meeting(s) by the Secretary
3. Report of Treasurer
4. Reports from other Officers and/or Committee Chairmen
5. Unfinished business from previous meeting(s).
6. New Business
7. Appointment of committees, if needed and other business as may be required.
8. Adjournment.

## **ARTICLE 11: OFFICIAL FIELD RULES**

A set of official field rules will be prepared to guide members in their use of the flying field and associated facilities. These rules shall be specific to the current flying field and will be modified as may be necessary to insure the safety of persons and their equipment while using the Clubs flying facility. The rules shall include the necessary instructions so as to be consistent with the requirements of AMA for insurance coverage for our Club, its members and officers. Such rules shall be updated from time to time to reflect any changes in conditions at the flying field then currently in use.

## **ARTICLE 12: RIGHT TO VOTE**

Every member in good standing, (all dues, and any fees or special assessments for the current year are paid in full) shall be entitled to one vote.

## **ARTICLE 13: DEFINITION OF QUORUM REGULARS MOTIONS**

The members present shall constitute a quorum. A simple majority will constitute approval of normal motions.

**Provided notice of the meeting is made at least 7 days prior to the meeting.**

## **ARTICLE 14: AMENDMENTS**

The Constitution and By-laws shall be amended only by a quorum vote. Voting shall be done at a regular or a special meeting called for such purpose. Members shall be notified of proposed changes in the Constitution and By-laws and be urged to attend the meeting at which time final action is to be taken on the proposed changes. Any change in any section of the Constitution and By-laws is considered an amendment to the entire document. The members present shall constitute a quorum. A 2/3 majority of members present will constitute approval of the amendments. **Providing notification of meeting and changes is made 14 days prior to the meeting.**

## **ARTICLE 15: LIQUIDATION OF ASSETS**

If the Cumberland County Radio Control Club is disbanded. The remaining funds after all debts are paid and physical assets are sold will be donated to the Academy of Model Aeronautics or local charities, or

distributed equally among the membership as determined by the membership.

**END**

### **Amendments**

12/12/2002 Article 13: Changed Quorum vote to 40 percent pulse one.

12/03/2007 Article 6: Changed prorated dues date March 31 to July 31.

08/03/2013 Articles 3 & 6: Added Short-term Member

11/01/2014 Preamble: corrected club name; Article 3: removed Short-term member; Article 6: removed "Dues for new members joining after July 31 will be prorated as determined at the December meeting." and Short-term Member.

01/03/2015 Article 6: Added statement regarding joining club after September 15.

11/07/2015 Article 6: Revised Junior Members' dues to \$10 per year.

6/25/2023 Article 6: Revised pro rated dues to \$6.00 per month for the remainder of the joining yr. All dues payable by the December meeting for the forthcoming year.

3/2?2024 Preamble delete "of in order"

Article 2 Delete "with the youth" of and Add "in", Article 3 paragraph I delete "and must possess a valid AMA (Academy of Model Aeronautics) membership", Add

#### **Regular Member with Flying Privileges**

- Be a member of the Academy of Model Aeronautics (AMA)
- Have passed and possess a Trust Certificate
- Have a FAA drone registration number that is affixed to his plane/planes

Article 3 Junior Member Add "The Junior member must meet the same requirements as a regular member to have flying privileges" Delete "appropriate membership in AMA"

Article 4 Add Paragraph "A Nomination of candidates for Officers for the next year will be made at the November meeting, Paragraph B Delete "at the first meeting in" and Add "on January 1". Paragraph C Add "temporarily" and Delete "pro tem".

Article 5 Treasurer Add "The treasurer may pay with the Presidents approval club expenses up to \$250.00 without prior approval by vote of the membership", and Add "The treasurer will



have a Debit Card issued by the Bank to cover club expenses that require payment by Debit Card”

Article 7 Delete “The guest must hold a current membership in AMA for insurance purposes”– and Add “The guest must meet the requirements for a **Regular Member with Flying Privileges**”

Article 13 Title Add “REGULARS MOTIONS” Delete “A quorum shall consist of 40% plus one member of the number of members in good standing. A quorum vote shall consist of two-thirds of the above number, and all action taken by such body shall be binding upon the whole membership”–and Add “The members present shall constitute a quorum. A simple majority will constitute approval of normal motions.

Provided notice of the meeting is made at least 7 day s prior to the meeting

Article 14 Add “The members present shall constitute a quorum. A 2/3 majority of members present will constitute approval of the amendments. Providing notification of meeting and changes is made 14 days prior to the meeting.”

### **Add “ARTICLE 15: LIQUIDATION OF ASSETS**

If the Cumberland County Radio Control Club is disbanded. The remaining funds after all debts are paid and physical assets are sold will be donated to the Academy of Model Aeronautics or local charities, or distributed equally among the membership as determined by the membership.